



581 FRANKLIN AVENUE ♦ ALIQUIPPA, PENNSYLVANIA 15001 ♦ (724) 375-5188

**OFFICE OF ZONING ADMINISTRATION  
APPLICATION FOR SIGN PERMIT**

Application No.: \_\_\_\_\_  
Date of Receipt of Application: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_  
Fee Received By: \_\_\_\_\_

\*\*\*\*\*

1. Application is made by:

Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
Location of Sign: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
Proprietary Interest: \_\_\_\_\_ Tax Parcel No.: \_\_\_\_\_

2. Sign Specifications: No. of signs: \_\_\_\_\_ ( ) permanent ( ) temporary  
Type of Sign (e.g., wall, projecting, free standing, billboard) \_\_\_\_\_  
\_\_\_\_\_

3. I hereby state that the above information is true and to the best of my knowledge.

\_\_\_\_\_  
Applicant Signature Date

.....

For Official Use Only

1. The Sign Permit for use was ( ) approved ( ) denied  
( ) approved – Sign Permit issued on: \_\_\_\_\_, 2006  
( ) denied – not in conformance with Article \_\_\_\_\_ Section \_\_\_\_\_  
of the Aliquippa City Zoning Ordinance for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_

Any person aggrieved by the decision of the Zoning Officer shall be granted a hearing by the Zoning Hearing Board. The person shall within thirty (30) days of receipt of the decision of the Zoning Officer file an appeal for a hearing by the Zoning Hearing Board with the Zoning Officer.

2. Copies to: Applicant Sign Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Zoning Officer's Signature Date

## SECTION 2119 SIGNS

### A. Permits, Inspection, Maintenance

1. No sign, or sign structure, except as provided herein, shall be erected, displayed, altered, relocated or replaced until a zoning/building permit has been issued by the Zoning Officer. A separate permit shall be required for each sign requiring a permit.
2. Applications for a permit shall be submitted on a form provided by the City and shall contain the following information:
  - (a) Name, address, telephone number of the applicant, owner of property (if different), and the owner of the property on which the sign is to be located;
  - (b) Address of property where the sign is to be located;
  - (c) Type of sign;
  - (d) Location of sign relative to the required setbacks and all other structures on lot;
  - (e) Written consent of the owner of the property on which the sign is to be located;
  - (f) Construction drawings and specifications of the proposed sign(s), showing materials, construction details, finishes, support structure, method of illumination (if any) and any additional information as may be required by the Zoning Officer;
  - (g) A fee, as provided for by the City Council in the Council's fee schedule.
3. Provided the application is in order, the Zoning Officer shall issue a zoning/building permit for the erection of the sign. Such permit shall expire twelve (12) months from the date of issuance. If construction or erection of the sign is not completed within this time frame, the permit shall be deemed null and void.
4. Inspections by the Zoning Officer shall be made to determine compliance with those regulations and specifications. Any discrepancies shall be identified, in writing, citing the irregularities and the action(s) required to address the requirements. If no action has been taken by the sign owner within thirty (30) days, the sign shall be deemed in violation and the permit shall be revoked, the sign may be requested to be removed, and legal actions may be undertaken.
5. The Zoning Officer may remove, or order the removal of, any sign erected, or placed, in violation of this Ordinance, at the expense of the sign owner.
6. Signs which are found to present an immediate hazard to the public may be ordered removed immediately by the Zoning Officer, without notice, and the cost assessed to the sign owner.
7. Signs advertising places of business, or activities, which terminate operation shall be removed within sixty (60) days.

### B. Exempt Signs: The following types of signs shall not require a zoning/building permit for erection:

1. Address markers.
2. Signs identifying on-premises home occupations which contain only the name of the business and/or owner. Such sign shall not exceed two (2) square feet in area.
3. Signs erected by a public agency or utility providing warning or information to the public, and any signs erected by the City or under direction of the City.

4. Signs denoting the availability of property for lease or sale, located on the premises being leased or sold. The sign shall not exceed six (6) square feet in area and shall be removed within seven (7) days of the sale or lease of the property.

C. **Temporary Signs:** The following signs may be erected only after obtaining a zoning/building permit from the Zoning Officer. The permit shall cite, the length of time the sign may be displayed. For the purpose of this Ordinance, the following signs shall be considered "temporary":

1. Banner sign.
2. Portable sign.
3. Political sign.
4. Signs announcing new building or construction projects, erected after the beginning of the construction activity. The maximum size shall not exceed sixteen (16) square feet.
5. Signs announcing (including, but not limited to auctions, grand openings, new management, going out of business) special events. Any business, individual or organization may display once within a twelve (12) month period, a maximum of two (2) signs, for up to fourteen (14) days prior to a special event. Such signs shall not exceed sixteen (16) square feet and shall be removed immediately (within twenty-four [24] hours) following the event.

D. **General Regulations:**

1. No animated signs, no signs illuminated by a flashing, pulsating or intermittent source and/or no signs which create glare on adjacent properties or any adjacent street, shall be permitted.
2. Signs shall be placed no closer than ten feet (10') to any property line, or any right-of-way line, and shall not be erected over a street right-of-way.
3. In measuring the area of signs permitted under these regulations, the entire face of the sign (one side only), or, where the sign consists of raised letters, or a sign face of irregular shape, the sign area shall include the area of the smallest rectangle that can encompass the letters or sign face.
4. In the residential districts, the maximum height of a sign shall be fifteen feet (15'). In all other zones, in no case, shall a sign be permitted to be placed higher than the existing building.
5. No sign shall be erected in such a manner that would obstruct vision, ingress and/or egress, or interfere with traffic.
6. No sign shall be located so as to block doors, operable windows or fire escapes, or access to them; nor shall a sign be attached to a fire escape.
7. No sign shall be painted directly on a wall. Letters or other devices may be applied directly to a wall, but shall not extend more than twelve inches (12") from the wall.
8. Freestanding signs shall be permitted only on zoning lots with a minimum of one hundred feet (100') of street frontage.
9. Exterior political signs shall be permitted providing a deposit of \$50.00 has been made with the Zoning Officer and a permit obtained. Such signs shall not exceed six (6) square feet in area. All exterior political signs shall only be erected a maximum of twenty (20) days prior to the election and shall be removed within seven (7) days of the election, or the deposit shall be rescinded.

10. Nonconforming signs, lawfully existing at the time of enactment of this Ordinance, although such sign does not conform to the provisions of this Section, may continue to exist; however, if such nonconforming sign is discontinued or removed, any future sign on the same premises shall be in conformity with the provisions of this Section.
11. Off-premise advertising signs are hereby prohibited.

E. **Residential District Signs:** Within residential zoning districts, all signs except those specifically exempted shall require a zoning/building permit. The following signs are permitted in residential zones:

1. Address and/or name signs.
2. Home occupation signs.
3. Signs identifying property for sale or lease.
4. Signs identifying the development:
  - (a) Shall not exceed eighteen (18) square feet.
  - (b) Shall not exceed three feet (3') in height.
5. Signs displaying name, activities and/or functions for public institutions (churches, schools, public buildings, similar nonprofit uses), provided that:
  - (a) The maximum sign face shall not exceed twelve (12) square feet.
  - (b) Only one sign is permitted for the use.
6. Temporary signs, not to exceed twelve (12) square feet, only one (1) per use.

F. **Commercial, Industrial and Institutional Districts:** The following provisions identify the types of signs and sign areas permitted in commercial, industrial and institutional zoning district classifications, unless otherwise provided for in this Ordinance. Each business or principal use (in a single structure) shall be permitted one (1) wall, canopy or marquee sign and one (1) permanent freestanding sign. All signs except those specifically exempted shall require a permit.

1. All signs shall meet the following requirements.
  - (a) Any permitted signs shall be prohibited from advertising products not provided or sold on the premises.
  - (b) The maximum sign area of any freestanding sign shall be thirty-six (36) square feet.
  - (c) The maximum sign area of any canopy or marquee sign shall be twelve (12) square feet.
  - (d) Any wall sign shall be permitted to have a sign area not greater than ten percent (10%) of the wall area (including doors and windows) which faces the street. In the case of double street frontage, a wall sign may be permitted facing each street.
2. Where more than one business or industry operates from a single building, each operation shall be permitted to have a wall sign, with the aggregate sign area(s) not exceeding the size specified herein.
3. Where more than one business or industry operates from a single building, only one freestanding sign is permitted, which shall meet the standards established herein. The sign may provide information pertaining to each operation located in the building.

4. For buildings which house more than one (1) business or industry, one freestanding business directory sign shall be permitted which shall be a maximum of five feet (5') in height and sixteen (16) square feet in area.
5. For sites in single ownership, on which more than one business or industry is located, a directional sign on each street frontage may be permitted, such sign not to exceed four (4) square feet in size.

## SECTION 2120 OFF-STREET PARKING AND LOADING

A. **General.** Off-street vehicular parking facilities shall be provided in accordance with the following standards:

1. Off-street parking facilities may be located in any required front, side or rear yard, but not within an existing recorded right-of-way.
2. Except when provided for residential parking, off-street parking areas shall be constructed with a wearing surface over a minimum of four (4) inches of stone base and shall be properly graded and drained to dispose of all surface water in compliance with the City's stormwater management standards.
3. Commercial and industrial parking areas shall be arranged and marked for the orderly and safe circulation, loading, parking and storage of vehicles and shall be adequately illuminated if designed for use by more than ten cars after dusk.
4. If determined necessary by the City Council, parking areas for commercial and industrial uses which provide more than ten (10) parking spaces shall be screened from any abutting property used for residential purposes. Screening may be accomplished through the placement of adequate buildings, solid fencing and/or the provision and maintenance of heavy planting in the form of a mix of contiguous evergreen and deciduous trees or other suitable landscaping as approved by the City Council.

B. **Loading and Unloading Space.**

1. All commercial and industrial establishments shall provide off-street loading and unloading and commercial vehicle storage space adequate for their needs. This required space will be provided in addition to established requirements for patron and employee parking. In no case where a building is erected, converted or enlarged for commercial, manufacturing or business purposes shall the public right-of-way be used for loading or unloading of materials.
2. The minimum size loading space shall be 60 feet in depth, 12 feet in width, with an overhead clearance of 14 feet.

C. **Table of Spaces by Use.**

1. Each required off-street parking area shall provide for parking spaces at a minimum of 9'x 20'. Where access to such area is from a public street adequate turnaround space shall be provided out of the right-of-way.
2. The minimum number of spaces required are as follows:

USE	NO. OF SPACES
Business and professional offices	1 space for each 300 square feet of gross floor area

4. Signs denoting the availability of property for lease or sale, located on the premises being leased or sold. The sign shall not exceed six (6) square feet in area and shall be removed within seven (7) days of the sale or lease of the property.
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